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MINUTES of the Virtual Meeting of the Governors of Lockington CE Primary School held on Thursday, 18 March 2021 at 6.00 pm.

P R E S E N T:-

Mr K Beaumont (in the Chair).

Mrs J Cattle, Mrs L Dawson, Mr N Holland, Mr P Mellor and Mrs K Peacock.

Clerk to the Governing Body – Mrs S Messenger.

1422 VIRTUAL MEETING ETIQUETTE

The Chair of governors reminded the meeting of the virtual meeting etiquette.

1423 OPENING PRAYER

The opening Prayer was led by Mr Beaumont.

1424 APOLOGIES

Apologies for absence from the meeting were received from Mrs K Girking, Dr G Parr and Mr D Rodmell.

1425 CONSENT FOR ABSENCE

RESOLVED: that consent be given to Mrs Girking, Dr Parr and Mr Rodmell for their absence from this meeting.

1426 CONFIRMATION OF ITEMS TO BE RAISED UNDER ANY OTHER URGENT BUSINESS

RESOLVED: that no items be raised under any other item of urgent business.

1427 DECLARATION OF INTERESTS

Governors were reminded that the annual Declarations of Pecuniary and Personal Interests required complete and were requested to return these to the Clerk.

RESOLVED: that no declarations of interest were received on any item on the agenda.

1428 MEMBERSHIP

Current vacancies were noted for one Co-opted governor, one Foundation governor, a parent election had been held and a parent appointed, their paperwork and DBS application were being process and they would be invited to the summer meeting.

RESOLVED: to note that Mr Beaumont's term of office as a co-opted governor would end on 10 September 2021.

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1429 MINUTES

- RESOLVED:
- a) that the minutes of the meeting held on 12 November 2020 be confirmed by the Chair;
 - b) that the minutes of the additional Full Governing Body Meeting held on 9 December 2020 be confirmed by the Chair;
 - c) that the Chair sign the minutes at the first opportunity following the restrictions during Covid-19 pandemic.

1430 MATTERS ARISING FROM THE MINUTES

- a) to review matters arising;

There were no matters arising.

- b) to review actions agreed at the previous meeting;

A governor asked if the educational psychologist had visited school as yet. The Headteacher advised that they had provided a written report in relation to the pupil, but due to lockdown had not been into school. It was important that a visit was prioritised and the Headteacher would make further contact to request urgent attention.

1431 COMMITTEE MINUTES

- RESOLVED:
- a) that the minutes of the Health & Safety Committee held on 26 January 2021 be received;
 - b) that the minutes of the Ethos Committee held on 27 January 2021 be received;
 - c) that the minutes of the Curriculum Committee held on 1 February 2021 be received;
 - d) that the minutes of the Finance Committee meeting held on 2 February 2021 be received.

1432 REPORT OF THE HEADTEACHER

The report of the Headteacher was considered and the following highlighted:

Lockington Remote Education Provision

The pupils had all returned to school and had settled in well. The student teachers were still in school and provided significant additional support for staff which had ensured that there was no cross contamination of bubbles by staff.

The exciting development of opening a nursery had progressed at pace and interviews as part of the process for recruiting for the post in Class One had taken place earlier in the date. At this time there was one pupil who had signed up for the nursery.

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A governor asked when the Headteacher started to look for final year graduate students to have placements at Lockington Primary School. The Headteacher explained that she maintained proactive contact with the universities, adding that providing the students with a placement benefitted the school both financially and specifically highlighted the benefits the students had provided to staffing during the most recent Covid-19 lockdown to help keep the school Covid-19 safe. There would be new entrants in the summer term but they would not initially be teaching to allow them to settle into the roles; they would be helping out and they would have an opportunity to teach some lessons at the end of their term at Lockington Primary School. It was confirmed that it was only possible to arrange for students to be in school to coincide with when the universities were requiring placements.

A governor commented that he had seen the online curriculum material prior to it being posted on the website and thought that the depth of curriculum that was covered had been excellent. The Headteacher advised that staff had been putting the online learning on the system at on an evening and weekends as they were in the classroom during the daytime, so their efforts had been outstanding. Larger primary schools within the LA had more resources as they had more budget available for such provision. It was highlighted that Lockington Primary School did not have a Microsoft Teams platform in place and it would have been a tremendous assistance should it have been available for the staff and pupil. Funding had been received in December 2020 and school had been working with a company to put the platform in place and to personalise it, therefore although it had not been available during the recent lockdown, once training had been received it would be an invaluable resource should pupils have to work from home at any point in the future.

One governor advised that he had been in discussion recently with a consultant who had been on the frontline within the NHS during the pandemic and that they were preparing for yet another wave of infections during the autumn, if that were the case how was Lockington Primary School preparing to cope with that. The Headteacher explained that the schools plans were prepared for that eventuality and with the added resources they should be able to offer a more substantial online offering in the future. With the Department of Education (DfE) providing additional funding to develop the online offering all avenues would be explored to position the school in the strongest possible place should another wave occur.

RESOLVED: that the report of the Headteacher be received.

1433 NURSERY STRATEGIC PLAN

Candidates for the staffing role within the nursery had been interviewed and two would be entering school next week to look around and for school to get a “feel” for them. It was hoped that one would be offered the position following the visit.

Friends of the School were going to help out with providing funding for the purchase of the provision of additional resources and with the equipment that school already had in place it was anticipated that Lockington Primary School would have a well-resourced nursery. Funding was being investigated via a scheme with Tesco to support the plan, hopefully it would be sufficient to cover the cost with storage for all the resources.

The plan was to commence providing nursery provision on a Tuesday and Wednesday until such time as the numbers and demand increased.

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RESOLVED: that the Nursery Strategic Plan be received.

1434 **SAFEGUARDING REPORT**

There had been one additional pupil recorded on the register and staff had updated their training.

RESOLVED: that the termly safeguarding update be received.

1435 **BUSINESS CAR USER SCHEME POLICY**

RESOLVED: a) that the Business Car User Scheme Policy be approved and adopted;

b) that the Headteacher notify staff of the adoption of this policy.

1436 **CAR SALARY SACRIFICE SCHEME POLICY**

RESOLVED: a) that the Car Salary Sacrifice Scheme Policy be approved and adopted;

b) that the Headteacher notify staff of the adoption of this policy.

1437 **DRIVING FOR WORK POLICY**

RESOLVED: a) that the Driving for Work Policy be approved and adopted;

b) that the Headteacher notify staff of the adoption of this policy.

1438 **EQUALITY IN EMPLOYMENT POLICY**

RESOLVED: a) that the Equality in Employment Policy be approved and adopted;

b) that the Headteacher notify staff of the adoption of this policy.

1439 **JOB SHARE POLICY**

RESOLVED: a) that the Job Share Policy be approved and adopted;

b) that the Headteacher notify staff of the adoption of this policy.

1438 **MOBILE DEVICE POLICY**

RESOLVED: a) that the Mobile Device Policy be approved and adopted;

b) that the Headteacher notify staff of the adoption of this policy.

1439 **RELOCATION SCHEME (SCHOOLS)**

RESOLVED: a) that the Relocation Scheme (Schools) Policy be approved and adopted;

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- b) that the Headteacher notify staff of the adoption of this policy.

1440 **THE RIGHT TO REQUEST TIME OFF FOR STUDY OR TRAINING PROCEDURE (SCHOOLS)**

RESOLVED: a) that The Right to Request Time off for Study or Training Procedure (Schools) Policy be approved and adopted;

- b) that the Headteacher notify staff of the adoption of this policy.

1441 **LOCKINGTON PRIMARY SCHOOL– MATHS POLICY WITH POWER MATHS, 2021**

RESOLVED: a) that the Lockington Primary School– Maths Policy with Power Maths, 2021 be approved and adopted;

- b) that the Headteacher notify staff of the adoption of this policy.

1442 **LOCKINGTON PRIMARY SCHOOL– DATA PROTECTION POLICY POST BREXIT UPDATE**

RESOLVED: a) that the Lockington Primary School – Data Protection Policy Post Brexit Updated be approved and adopted;

- b) that the Headteacher notify staff of the adoption of this policy.

1443 **EDUCATIONAL VISITS POLICY – COVID-19 ADDENDUM**

RESOLVED: a) that the Educational visits policy – Covid-19 addendum be approved and adopted;

- b) that the Headteacher notify staff of the adoption of this policy.

1444 **GOVERNOR VISITS**

The following governor visits had taken place:

- a) Finance and Wellbeing - Mrs Girking, 4 February 2021 and 22 February 2021;

- b) Orientation visit – Mr Mellor, 25 February 2021.

RESOLVED: that the Governor Visits reports be received.

1445 **GOVERNOR TRAINING AND DEVELOPMENT**

The Clerk advised governors that as of summer term the meeting agenda and documentation would be sent out via Here for Schools. That they would receive an email from Here for Schools, and recommended that they checked their spam folders if this was not received and then follow the link in the email to access the documentation. An email with guidance about this procedure would be sent out following the Easter break.

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The Headteacher reminded governors that they were all required to renew or carry out Data Protection training, and that they notify her when completed so that the central record could be updated.

It was suggested that all governors to notified the Clerk when they had completed training so that the information could be captured and minuted.

RESOLVED: that all training details are available on the CPD website www.hereforschools.co.uk.

1446 **REVIEW OF ACTIONS**

RESOLVED: that the Review of Actions be confirmed.

1447 **APPRECIATION**

The governors expressed their appreciation for all the tremendous hard work that the Headteacher and all the staff had carried out during the recent lockdown, commenting that the times of adversity illustrated what a wonderfully cohesive team were at Locking Primary School. The combined delivery of both the online learning and face to face learning provision whilst looking after the safety of everyone in and around school had been outstanding!

1448 **NEXT MEETING**

RESOLVED: that the next meeting be held on:

Thursday 17 June 2021 at 6.00 pm

Chair's Signature.

Date of Signature.