

P R E S E N T:-

Cllr K Beaumont (in the Chair).

Miss J Cattle, Mrs J Cattle, Mrs L Dawson, Mrs K Girking, Mr N Holland, Mr P Mellor, Mrs K Peacock and Mr D Rodmell.

Clerk to the Governing Board – Mrs S Messenger.

1518 **APOLOGIES**

An apology for absence was received from Dr Parr.

1519 **CONSENT FOR ABSENCE**

RESOLVED: that consent be given to Dr Parr for his absence from this meeting.

1520 **CONFIRMATION OF ITEMS TO BE RAISED UNDER ANY OTHER URGENT BUSINESS**

RESOLVED: that School Strategic Plan and the COVID Contingency, March 2022 update be raised under any other urgent business.

1524 **DECLARATION OF INTERESTS**

RESOLVED: that no declarations of interest were received on any item on the agenda.

1525 **MEMBERSHIP**

It was noted that there were currently two governor vacancies; one parent governor and one Foundation governor.

- RESOLVED:
- a) that governors were asked to consult the membership details held on HERE for Schools and update their details if any changes were to be made;
 - b) that Dr Parr's re-appointment as a Foundation Governor was being processed by the Diocese;
 - c) that Mrs Dawson's term of office as a Parent governor would end on 21 October 2022;
 - d) that Mr Holland's term of office as a Parent governor would end on 21 October 2022;
 - e) that a parent election be held in the near future.

1526 **APPOINTMENT OF CO-OPTED GOVERNOR**

RESOLVED: that Mrs Dawson be appointed as a Co-opted governor for a four year term.

1527 **MINUTES**

RESOLVED: a) that the minutes of the meeting held on 18 November 2021 be confirmed;

b) that the Chair sign the minutes at the first opportunity following the restrictions during Covid-19 pandemic.

1528 **MATTERS ARISING FROM THE MINUTES**

a) to review matters arising;

There were no matters arising from the minutes.

b) to review actions agreed at the previous meeting;

Actions had been completed or included as agenda items for the meeting.

1529 **COMMITTEE MINUTES**

RESOLVED: a) that the minutes of the meeting of the Curriculum Committee held on 7 February 2022 be received;

b) that the minutes of the meeting of the Health & Safety Committee held on 8 February 2022 be received;

c) that the minutes of the meeting of the Finance Committee held on 14 February 2022 be received;

d) that the minutes of the meeting of the Ethos Committee held on 15 February 2022 be received.

1530 **REPORT OF THE HEADTEACHER**

The report of the Headteacher was considered and the following highlighted:

Interviews for Breakfast and After School Club had taken place and school were waiting DBS clearance for the preferred candidate. Interviews had also taken place for maternity cover for the Nursery Nurse, DBS checks were being undertaken for the preferred candidate.

The Headteacher had previously advised governors that she was working at Beverley Minster Primary School, in Beverley as interim Executive Headteacher, which had resulted in the need to backfill her teaching commitment at Lockington Primary School; the arrangement was currently progressing positively. The role at Beverley Minster Primary School was a considerably challenging one, the temporary arrangement to the end of the academic year had been discussed between the Chair and Mr Matthew Harrington, Principal Improvement Advisor for the Local Authority (LA). The funding for the role would result in Lockington Primary School receiving 60% of the

Headteachers salary with an additional 20% being received as an additional payment to cover the teaching backfill requirement. The percentages may need to be reviewed to be reflective of the time that was allocated to each of the schools.

Governors commented that the dual role was significant and enquired as to how difficult it had been to take on at the current time. The Headteacher advised that the Headteacher at Beverley Minster Primary School had left post swiftly and that there had not been an opportunity for a hand over. Since taking up the post it was apparent that the school was due a Statutory Inspection of Anglican and Methodist Schools (SIAMS) which had not been mentioned. The school was last judged as Requires Improvement (RI) by Ofsted and was therefore under significantly more scrutiny than Lockington Primary School. This provided the opportunity to review from a different perspective what the additional requirements would be beneficial to ensure that Lockington Primary School continued to improve within their “Good” Ofsted judgement.

Governors asked if there was any support that the Headteacher required from the governors at Lockington Primary School. The Headteacher asked that governors ensured that now that the COVID restrictions had been removed that governors’ visits were carried out and that there were opportunities to produce evidence of their activity within the school.

Governors questioned how Miss Peacock, Key Stage 2 (KS2) teacher, was coping when the Headteacher was not in school. Miss Peacock, who was a governor advised that the management and procedures throughout school had been instigated and implemented so effectively, that the staff were familiar with what actions were required in all situations. That ensured the school continued to run smoothly adding that the pupils “had just got on with it”, even with the rising COVID numbers which had resulted in the reintroduction of bubbles.

The focus for all was preparing for SATS and other tests that would be carried out in the summer term 2022. There had been several COVID cases in Class 1 therefore the bubbles had been reintroduced and lunchtime and play arrangements had been changed to facilitate the keeping of pupils and staff apart where possible.

Miss Peacock had a new teaching student on placement within her class, it should be noted that the previous two had completed their courses with excellent grades, with one wanting to volunteer at the school who would be returning in that capacity. Governors commented on the high quality of the students that the school had received in recent times, as they were approaching the end of their teaching degree, they had proved to be of great benefit to the staff, specifically in how effective they were within the classroom.

Governors wondered if Lockington Primary School being such a small rural school whether that had been a significant element of the popularity which set it apart from others asking if the school “was a victim of its own success”. Both the Headteacher and Miss Peacock agreed that the quality of the students had been beneficial to the pupils and the staff with the support they were able to provide whilst completing their learning within school.

Governors enquired if there had been any feedback from parents in relation to the Headteacher taking on the temporary executive role. The parents appeared to be happy provided that the Headteacher and staff were able to manage the roles. Governors commented that it was good to know that the Headteacher had the support

of the parents as well governors and staff. One governor who was a parent added that the consensus was that as the school had the best Headteacher therefore why wouldn't another school want a partnership which gave them access to "the best". The Headteacher shared that there had been some positive parents' reactions at Beverley Minster Primary School.

RESOLVED: that the report of the Headteacher be received.

1531 **SCHOOL STRATEGIC PLAN 2021/2022**

The School Strategic Plan had been scrutinised during the Curriculum and Ethos Committee meetings, details of which were contained within the minutes.

RESOLVED: that the School Strategic Plan 2021/2022 be received.

1532 **SAFEGUARDING REPORT**

Mrs Girking had visited school and reviewed the Single Central Register (SCR). There were a number of governors who were required to complete their safeguarding training; the provider was in the process of being changed, therefore once completed information regarding the training would be circulated.

RESOLVED: a) that the termly update be received;
b) that information pertaining safeguarding training to be circulated.

1533 **SCHOOL FUND ACCOUNT**

The fund was under the required £1,500.00 to be audited but it was agreed that the transaction records be shared with governors at the summer meeting.

RESOLVED: that the School Fund Account be added to the summer term agenda.

1534 **ADOPTION PAY AND LEAVE POLICY AND PROCEDURE SCHOOL BASED SUPPORT STAFF**

RESOLVED: a) that the Adoption Pay and Leave Policy and Procedure School Based Support Staff be approved and adopted;
b) that the Headteacher notify staff of the adoption of this policy.

1535 **ADOPTION PAY AND LEAVE POLICY AND PROCEDURE FOR TEACHERS**

RESOLVED: a) that the Adoption Pay and Leave Policy and Procedure for Teachers be approved and adopted;
b) that the Headteacher notify staff of the adoption of this policy.

1536 **GIFTS AND HOSPITALITY POLICY**

RESOLVED: a) that the Gifts and Hospitality Policy be approved and adopted;
b) that the Headteacher notify staff of the adoption of this policy.

1537 **PAY POLICY**

- RESOLVED:
- a) that the Pay Policy be approved and adopted;
 - b) that the Headteacher notify staff of the adoption of this policy.

1538 **RETRAINING AND REDEPLOYMENT POLICY (SCHOOLS)**

- RESOLVED:
- a) that the Retraining and Redeployment Policy (Schools) be approved and adopted;
 - b) that the Headteacher notify staff of the adoption of this policy.

1539 **SCHOOL POLICIES**

- RESOLVED:
- a) that the following school policies were approved and adopted:
 - Art & Design Policy 2022;
 - Design & technology Policy 2022;
 - History Policy 2022;
 - Mathematics Policy 2022;
 - PE Policy 2022.
 - b) that the Headteacher notify staff of the adoption of these policies.

1540 **SKILLS MATRIX**

The governor skills audit was ongoing, governors who had not completed the audit were required to return their forms to the Headteacher before the Easter half term break.

RESOLVED: that the governor skills matrix be deferred to the summer term agenda.

1541 **GOVERNOR VISITS**

Due to the restrictions that had been in place during the COVID pandemic, governor visits had not taken place, they were however recommencing with some governors having visited the school. A Governor of the month would reconvene with the Headteacher circulating details. Governors would provide copies of their Governor Reports for consideration at the summer meeting.

RESOLVED: that the governor of the month details be circulated.

1542 **GOVERNOR TRAINING AND DEVELOPMENT**

- Safeguarding Training – Cllr Beaumont and Mrs Girking, 9 February 2022;
- Finance & Risk Management – Mrs Girking, 1 March 2022.

RESOLVED: that all training details were available on the CPD website www.hereforschools.co.uk.

1543 **COVID CONTINGENCY, MARCH 2022**

RESOLVED: that the COVID Contingency March 2022 be approved.

1544 **REVIEW OF ACTIONS**

RESOLVED: that the Review of Actions be confirmed.

1545 **NEXT MEETING**

RESOLVED: that the next meeting be held on:

Thursday, 7 July 2022 at 6.00 pm, the meeting would be face to face, subject to local COVID arrangements.

Chair's Signature.

Date of Signature.